



NORTH SOUTH FOUNDATION (NSF)

Project Vaaradhi – Meeting Minutes of Nov 22nd 2014 Meeting

Attendees : CM Rao garu, Seetharam garu and Nageswara Rao garu & Surya Padala
Meeting Time : 11:30am, 22 Nov 2014 (Sat)
Venue : NSF Office, Hyderabad

Minutes of the discussion that was held:

I. Surya has submitted the following documents to CM Rao garu:

1. NSF Proposal Document of Project Vaaradhi
2. Periodic Report (Report on Yelewaram Cluster - Dec 2013)
3. Budget Requirements and Projections for next 5 Years
4. Funds Disbursement Status
5. Press Note of July 15th 2014 Event (Distribution of Cloths and Books to 120 Kakinada Mandal Students)
6. Photo Album

II. CM Rao garu has clarified that the following documentation is missing in the records:

1. NSF Banner for Project Vaaradhi
2. All receipts to have NSF name and cannot have TANA or any other name
3. An Asset Register needs to be maintained with the list of equipment purchased under the project (Computer, Printer and Scanner etc.)

Surya has agreed to this and promised to follow up on them with immediate effect.

III. The following issues were raised by CM Rao garu and Seetharam garu:

- NSF is a registered organization with the primary working area of Education. So, any activity/project it executes must be related to Education only. Having said that NSF can only support the expenses for Books, Stationary, Scholarships, and Exam Fees etc. The other expenses related to providing daily ware (cloths), cheppals, bicycles, honorarium etc. cannot be covered and hence cannot be claimed.
- NSF has been a volunteer driven organization and hence we cannot have any paid employees for any project. Everything has to be managed with volunteers and hence the total administration expense cannot exceed 5% of the budget for any project.

IV. Follow Up

- ✓ Having discussed the issues mentioned in section III above, everyone felt that the very nature of Project Vaaradhi cannot fully be accommodated as such into NSF India framework. It is because of the fact that the children we adopt in this project cannot be supported only with books and stationary without offering any help with their daily needs at home. Also, the project cannot be executed with volunteers alone. It needs paid (part time) employees.
- ✓ There needs to be some brainstorming done to understand what alternatives can be suggested to keep the project going and at the same time we do not deviate from the norms of NSF India.